

60-Day Onboarding Survey Template

All questions are optional. Select one answer for each choice question.

Write your answers to the open questions in the space provided.

Please think about your second month in this role. Your answers will help us discuss the support you need for current work. You may skip any question.

1. Which work task have you spent the most time learning during your second month?

2. How well has your training prepared you for that task?

- ☐ Not at all well
- ☐ Slightly well
- ☐ Moderately well
- ☐ Very well
- ☐ Extremely well
- ☐ I have not attempted the task yet
- ☐ I have not received training for this task

3. When you have needed feedback on your work, how useful has it been?

- ☐ Not at all useful
- ☐ Slightly useful
- ☐ Moderately useful
- ☐ Very useful
- ☐ Extremely useful
- ☐ I have not requested or received feedback

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4. How clear is it who can make decisions when your work depends on another team?

- ☐ Not at all clear
- ☐ Slightly clear
- ☐ Moderately clear
- ☐ Very clear
- ☐ Extremely clear
- ☐ My work has not involved another team

5. Which tools, information, or permissions are still missing for your current tasks?

6. If you raised a concern during your first month, what has happened since?

- ☐ It was resolved
- ☐ Work on it is in progress
- ☐ No action has been communicated
- ☐ I am not sure
- ☐ I did not raise a concern

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7. What would you like to practice with guidance before doing it on your own?

8. What support would make the biggest difference during your next month?
