

# Employee Cybersecurity Awareness Survey Template

All questions are optional. Follow each question's directions.  
Write your answers to the open questions in the space provided.

Think about the training and security guidance you received in the past month. Skip what you cannot judge. Do not paste suspicious links, passwords, customer data, email content or incident details here; use your organization's reporting route for active concerns.

## 1. Have you received the organization's current cybersecurity guidance?

- ☐ Yes, in the past month
- ☐ Yes, earlier
- ☐ No
- ☐ Not sure

## 2. How clear is the route for reporting a suspicious work email or message?

- ☐ Very clear
- ☐ Mostly clear
- ☐ Mixed
- ☐ Mostly unclear
- ☐ Very unclear
- ☐ I have not seen a route

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## 3. If you were unsure whether a message was safe, what would you do first?

- ☐ Use the published report route
- ☐ Ask the security or IT team
- ☐ Ask a colleague
- ☐ Ignore it
- ☐ Click to investigate
- ☐ Not sure
- ☐ Another action

## 4. How easy is it to find current guidance on passwords and sign-in?

- ☐ Very easy
- ☐ Somewhat easy
- ☐ Neither
- ☐ Somewhat difficult
- ☐ Very difficult
- ☐ I have not looked for it

## 5. How well did the most recent training connect to the messages or tools you actually use?

- ☐ Very well
- ☐ Mostly well
- ☐ Mixed
- ☐ Mostly poorly
- ☐ Very poorly
- ☐ I did not receive training

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## 6. Which topic needs a clearer example next?

- ☐ Suspicious messages
- ☐ Reporting route
- ☐ Passwords or passkeys
- ☐ Multi-factor sign-in
- ☐ Sharing files safely
- ☐ Handling devices
- ☐ No additional example needed
- ☐ Something else

## 7. What one instruction or reporting step would you make clearer?

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