

Employer Labor Market Survey Template

All questions are optional. Follow each question's directions.

Write your answers to the open questions in the space provided.

Please answer for one establishment in the stated area. Use the published reference date and calendar month. An open position means an unfilled job for which this establishment is actively recruiting outside applicants. Report hires who actually started, not offers or internal transfers. Every question is optional. Do not include applicant names or confidential recruitment details.

1. What is this establishment's main industry?

- ☐ Manufacturing
- ☐ Construction
- ☐ Retail or wholesale
- ☐ Transport or warehousing
- ☐ Hospitality or food services
- ☐ Healthcare or social assistance
- ☐ Education
- ☐ Professional or business services
- ☐ Another industry
- ☐ Prefer not to answer

2. How many positions were open at this establishment on the reference date?

- ☐ 0
- ☐ 1–2
- ☐ 3–5
- ☐ 6–10
- ☐ 11–20
- ☐ 21 or more
- ☐ Not sure
- ☐ Prefer not to answer

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3. How many people started work here during the stated calendar month?

- ☐ 0
- ☐ 1–2
- ☐ 3–5
- ☐ 6–10
- ☐ 11–20
- ☐ 21 or more
- ☐ Not sure
- ☐ Prefer not to answer

4. Which one open role is currently the hardest to fill?

5. How long has that role been continuously open?

- ☐ Less than 2 weeks
- ☐ 2–4 weeks
- ☐ More than 4–8 weeks
- ☐ More than 8–12 weeks
- ☐ More than 12 weeks
- ☐ No open role
- ☐ Not sure
- ☐ Prefer not to answer

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6. What is the main difficulty in filling that role?

- ☐ Too few applicants
- ☐ Applicants lack required qualifications
- ☐ Pay offered is difficult to match to expectations
- ☐ Schedule or location is difficult for applicants
- ☐ Hiring approvals or process delays
- ☐ Another difficulty
- ☐ No difficulty
- ☐ No open role
- ☐ Not sure
- ☐ Prefer not to answer

7. Compared with the last three months, how many people does this establishment expect to hire in the next three months?

- ☐ Fewer
- ☐ About the same
- ☐ More
- ☐ No hiring in either period
- ☐ Plans not decided
- ☐ Prefer not to answer