

Listening Skills Survey Template

All questions are optional. Follow each question's directions.
Write your answers to the open questions in the space provided.

Think about the conversation identified in the invitation and answer from your experience as the speaker. All questions are optional. Do not include names, confidential conversation details or personal information about anyone involved.

1. How much opportunity did you have to explain your main point?

- ☐ None
- ☐ A little
- ☐ A moderate amount
- ☐ A lot
- ☐ A great deal
- ☐ I cannot judge

2. How well did the listener's responses relate to what you were saying?

- ☐ Not at all well
- ☐ Slightly well
- ☐ Moderately well
- ☐ Very well
- ☐ Extremely well
- ☐ I cannot judge

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3. How useful were the listener's questions for clarifying your meaning?

- ☐ Not at all useful
- ☐ Slightly useful
- ☐ Moderately useful
- ☐ Very useful
- ☐ Extremely useful
- ☐ No clarifying questions were asked
- ☐ Not applicable

4. How comfortable did you feel correcting a misunderstanding during the conversation?

- ☐ Very uncomfortable
- ☐ Somewhat uncomfortable
- ☐ Neither comfortable nor uncomfortable
- ☐ Somewhat comfortable
- ☐ Very comfortable
- ☐ No misunderstanding arose
- ☐ Prefer not to say

5. By the end, how well did you feel your main point had been understood?

- ☐ Not at all well
- ☐ Slightly well
- ☐ Moderately well
- ☐ Very well
- ☐ Extremely well
- ☐ I cannot judge

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6. What did the listener do that helped you explain your point?

7. What could the listener do differently in a future conversation?
