

New Hire Orientation Survey Template

All questions are optional. Follow each question's directions.
Write your answers to the open questions in the space provided.

Answer about the initial orientation session you just completed. All questions are optional. Focus on the session rather than your overall experience as an employee. Do not include passwords, account details or confidential information. Use the contact provided by your employer for help that needs an individual response.

1. How clear was the explanation of what happens next in your onboarding?

- ☐ Not at all clear
- ☐ Slightly clear
- ☐ Moderately clear
- ☐ Very clear
- ☐ Extremely clear
- ☐ This was not covered
- ☐ Not sure

2. How useful was the orientation information for getting started?

- ☐ Not at all useful
- ☐ Slightly useful
- ☐ Moderately useful
- ☐ Very useful
- ☐ Extremely useful
- ☐ Not sure

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3. How would you describe the pace of the session?

- ☐ Much too slow
- ☐ A little too slow
- ☐ About right
- ☐ A little too fast
- ☐ Much too fast
- ☐ Not sure

4. How much opportunity did you have to ask questions?

- ☐ None
- ☐ A little
- ☐ Some
- ☐ Plenty
- ☐ As much as I needed
- ☐ I had no questions

5. How clear is whom to contact when you need help getting started?

- ☐ Not at all clear
- ☐ Slightly clear
- ☐ Moderately clear
- ☐ Very clear
- ☐ Extremely clear
- ☐ This was not covered

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6. Which part of the session was most helpful?

7. What topic or instruction needs a clearer explanation?
