

Peer Feedback Survey Template

All questions are optional. Follow each question's directions.
Write your answers to the open questions in the space provided.

Answer only about the named collaboration. All questions are optional. Describe work behavior, not personal traits, rumors or private circumstances.

1. Which part of the named collaboration did you work on most closely with this colleague?

- ☐ Planning
- ☐ Delivering assigned work
- ☐ Solving a problem
- ☐ Sharing information
- ☐ Reviewing work
- ☐ Working with a customer or stakeholder
- ☐ Another part
- ☐ Prefer not to say

2. How clear was this colleague's communication during that collaboration?

- ☐ Not at all clear
- ☐ Slightly clear
- ☐ Moderately clear
- ☐ Very clear
- ☐ Extremely clear
- ☐ I did not have enough contact to judge

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3. How consistently did this colleague follow through on agreed commitments?

- ☐ Never
- ☐ Rarely
- ☐ Sometimes
- ☐ Often
- ☐ Always
- ☐ I did not observe this

4. How useful was the work-related input this colleague shared?

- ☐ Not at all useful
- ☐ Slightly useful
- ☐ Moderately useful
- ☐ Very useful
- ☐ Extremely useful
- ☐ No input was shared

5. How well did this colleague respond when questions, concerns or alternative ideas were raised?

- ☐ Very poorly
- ☐ Poorly
- ☐ Fairly
- ☐ Well
- ☐ Very well
- ☐ I did not observe this

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6. How much did this colleague's actions help the group make progress?

- ☐ Not at all
- ☐ A little
- ☐ A moderate amount
- ☐ A lot
- ☐ A great deal
- ☐ I did not observe this

7. What specific behavior should this colleague continue, and what would make the next collaboration work better?
