

Pre-Conference Survey Template

All questions are optional. Follow each question's directions.
Write your answers to the open questions in the space provided.

Answer about the conference named in the invitation. All questions are optional. Your preferences help planning but do not reserve a session or guarantee a change. Do not include sensitive personal information.

1. What is your main reason for attending this conference?

- ☐ Learn about the subject
- ☐ Find practical ideas for my work
- ☐ Meet professional contacts
- ☐ Share my work or experience
- ☐ Explore products or services
- ☐ Another reason
- ☐ Not sure yet

2. How familiar are you with the conference's main subject?

- ☐ Not at all familiar
- ☐ Slightly familiar
- ☐ Moderately familiar
- ☐ Very familiar
- ☐ Extremely familiar
- ☐ Prefer not to say

3. Which topic or question would you most like the program to address?

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4. Which session format would be most useful to you?

- ☐ Expert talk with questions
- ☐ Hands-on workshop
- ☐ Small-group discussion
- ☐ Panel discussion
- ☐ Demonstration
- ☐ No preference
- ☐ Another format

5. Which networking option would you prefer?

- ☐ Structured introductions
- ☐ Small topic-based groups
- ☐ Informal breaks
- ☐ An optional online discussion space
- ☐ I do not want networking activities
- ☐ No preference

6. How much preparation would you be willing to do before the conference?

- ☐ None
- ☐ Up to 15 minutes
- ☐ More than 15 to 30 minutes
- ☐ More than 30 to 60 minutes
- ☐ More than 60 minutes
- ☐ Not sure

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7. What information would help you prepare to participate?
