

Software Evaluation Survey Template

All questions are optional. Select one answer for each choice question.

Write your answers to the open questions in the space provided.

Evaluate the named software after trying the supplied task. Report what you experienced, not capabilities you have not tested. Do not include confidential work data.

1. How much of the supplied trial task did you complete?

- ☐ None
- ☐ Some
- ☐ Most
- ☐ All
- ☐ Unable to attempt

2. How easy was the task to carry out?

- ☐ Very difficult
- ☐ Somewhat difficult
- ☐ Neither difficult nor easy
- ☐ Somewhat easy
- ☐ Very easy
- ☐ Unable to assess

3. How well did the software support this task?

- ☐ Not at all well
- ☐ Slightly well
- ☐ Moderately well
- ☐ Very well
- ☐ Extremely well
- ☐ Unable to assess

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4. How clear were the instructions or help you used?

- ☐ Very unclear
- ☐ Somewhat unclear
- ☐ Neither clear nor unclear
- ☐ Somewhat clear
- ☐ Very clear
- ☐ Did not use help

5. What capability was missing or difficult to use?

6. What worked well during the trial?

7. What needs further testing before a decision?
